|  |  |
| --- | --- |
| Requesting company stamp or letterhead | Spett.le **ENAC**- **D.T. MILANO MALPENSA**  Spett. le **S.E.A. SPA**  Security Management  Airport Badge Service |
| **Subject: Request for issuing a Visitor pass.**  Pursuant to EU Regulation 1998/2015 and in compliance with the provisions of the ENAC Ordinance in force which regulates the issuing of the badges in question, this form must be presented to the undersigned, completed in its entirety. The "Visitor" pass must be returned within 24 hours of issue and in any case at the end of the work activity for which it was requested. Violators will be subject to the sanction provided for by art. 1174, 2nd paragraph of the Air Navigation Code. | |

|  |
| --- |
| COMPANY CARRYING OUT THE WORK ACTIVITY (email address and telephone number): |
| PERSON (VISITOR) CARRYING OUT THE WORK ACTIVITY AND/OR VEHICLE PLATE:  Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Surname\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date of birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place of birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Role\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Vehicle license plate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| REASON FOR THE URGENCY AND/OR ACTUAL WORK NECESSITY |
| Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ From\_\_\_\_\_\_\_\_\_\_\_\_\_ To\_\_\_\_\_\_\_\_\_\_\_\_\_  Place of access and intervention \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |  |
| --- | --- | --- |
| POSSIBLE NEED TO USE WORK TOOLS | YES | NO |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PEOPLE WITH AN AIRPORT ID BADGE AND/OR LICENSE AUTHORIZED TO ESCORT**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Nome** | **Surname** | **Airport Badge** | **Company** | **Color and expiration date of**  **airport license** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | ***PEOPLE HOLDING AN AIRPORT ID BADGE AUTHORIZED TO ACCESS WITHOUT ESCORT - 1.2.7.2.3 PNS*** | | | | | | *Nome* | *Surname* | *Airport badge* | *Company* | *Color and expiration date of*  *airport license* | |  |  |  |  |  |   **NOTE** |   A) The request will be evaluated only if filled out in detail.  B) Attach photocopies of the identity document of the person carrying out the work activity and of the company's badge  person authorized to escort.  C) "Exceptionally" means unexpected, sudden, unforeseen, unplanned and/or programmable, nor in any way predictable.  D) Attach a photocopy of the manager's badge, in the case of staff who can access without escort   |  |  |  |  | | --- | --- | --- | --- | | **SIGNATURE AND STAMP**  **APPLICANT COMPANY** | **SIGNATURE OF PERSON WITH VISITOR CARD** | **SIGNATURE OF PERSON AUTHORIZED TO ESCORT** | **SIGNATURE AND STAMP OF SEA SPA APPROVAL** |   **Date:** |
|  |